

# *Supervisor's Role... In Safety and Health*

## *1 Who Should Attend . . .*

This program is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

## *2 MIOSHA Training Institute*

MIOSHA Consultation, Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MIOSHA Training Institute introduced a new certification program, effective October 1, 2007. This course is an MTI Level 1 course. The certification program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses will be offered throughout the state in sponsorship with other M-TEC<sup>SM</sup> facilities, community colleges, and safety and health organizations. To learn more about the certification program, log-on to the CET Division website. [www.michigan.gov/mti](http://www.michigan.gov/mti)

## *3 What You'll Learn . . .*

This seminar is designed for first line supervision, safety and health committee members, and management personnel. The duties and responsibilities of the supervisor/manager typical of an effective safety and health management system are examined. Topics include safety and health training, accident investigation, hazard recognition, job safety analysis, and workplace inspections. The program will cover health and safety responsibilities that include self-inspection techniques, Job Safety Analysis, accident investigation, hazard recognition and employee training. This program gives tips to supervision on methods to integrate health and safety into their daily duties and responsibilities. Using MIOSHA standards and required written programs as a baseline, supervisors are given suggestions to improve their safety and health hazard recognition skills. Time permitting, motivational techniques are provided to address those who fail to follow safe and healthy work practices.

### **Agenda**

- ▶ Identify the role of supervision.
- ▶ Identify the role of the executive/manager in safety/health.
- ▶ Provide techniques to implement.
- ▶ Recognize supervisor as a professional.
- ▶ Recognize safety as a part of supervisory responsibilities.
- ▶ Identify formal safety responsibilities.
- ▶ Provide motivational techniques to support your safety efforts.

# Facilitator

Anthony Neroni was promoted to Occupational Safety Consultant with the Consultation Education and Training Division in January 2003. He has 21 years of service with the State of Michigan including: 6 years with the Michigan Department of Transportation, 12 years as an Occupational Safety Inspector with MIOSHA, and his last 2-1/2 years as Senior Safety Officer. Senior Officers are used on more complex cases and are instrumental in training and coaching other safety officers. Anthony's previous experience includes 10 years of as a machinist, operating various metalworking machines.

Anthony has excellent knowledge of the General Industry Safety Standards and has also received additional certified training in many other areas.



**Anthony Neroni**  
*Occupational Safety Consultant,  
MIOSHA, CET Division*

## Program Details

DATE:	March 19, 2008	TIME:	Check-in - 8:30 a.m. Program - 9:00 a.m. to 4:00 p.m.
LOCATION:	Traverse City Holiday Inn 615 E. Front Street Traverse City, Michigan	DEADLINE:	Register by March 5, 2008 Please register early!
COST:	\$90 per person. Includes lunch and course materials.	CONTACT:	Michelle DeVew at 231.779.3061 or email: rmdevew@att.net

Certification/Maintenance Points Available

**COSPONSOR: Michelle DeVew**

If this valuable seminar doesn't fit with your schedule or position, please pass this flyer on to a colleague.

## How to Register

### Supervisor's Role in Safety and Health

Complete information at right to register by . . .

- ▶ **Phone:** 231-779-3061
- ▶ **Email:** rmdevew@att.net
- ▶ **Mail:** Michelle DeVew  
1617 West Division  
Cadillac, MI 49601

Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
Number Attending: \_\_\_\_\_ @ \$90 each = \$ \_\_\_\_\_

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least two weeks in advance, to request necessary accommodations.

The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your need known to this agency at least two weeks in advance.